

# CONTRACT DATA REQUIREMENTS LIST

Form Approved  
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO. 5000		B. EXHIBIT A		C. CATEGORY TDP _____ TM _____ OTHER _____					
D. SYSTEM/ITEM Stryker		E. CONTRACT/PR NO.		F. CONTRACTOR					
1. DATA ITEM NO. A001	2. TITLE OF DATA ITEM Digital Schematics Tool			3. SUBTITLE					
4. AUTHORITY (Date Acquisition Document No.)		5. CONTRACT REFERENCE C.4, C.4.2.1		6. REQUIRING OFFICE SFAE-GCS-W-BCT					
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY See Remarks	12. DATE OF FIRST SUBMISSION See REMARKS	14. DISTRIBUTION					
8. APP CODE N/A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	b. COPIES				
					Draft      Final				
					Reg      Repro				
16. REMARKS  Digital Schematics Tool shall be provided on CD or DVD. CD or DVD shall be clearly labeled to indicate content. Delivery will include a MS Word document that lists all the files provided with a detailed description of the content of each file. The MS Word document will be provided on a separate CD or DVD.  Date of first submission: 330 calendar days after award.  Frequency: It shall be corrected and re-submitted until all government review comments have been incorporated.				SFAEGCSWBCT	2      2      2				
				15. TOTAL →				2	2      2
				G. PREPARED BY		H. DATE		I. APPROVED BY	
				J. DATE					

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

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A. CONTRACT LINE ITEM NO. 5000		B. EXHIBIT A		C. CATEGORY TDP _____ TM _____ OTHER _____						
D. SYSTEM/ITEM Stryker			E. CONTRACT/PR NO.			F. CONTRACTOR				
1. DATA ITEM NO. A002	2. TITLE OF DATA ITEM Project Plan					3. SUBTITLE				
4. AUTHORITY (Date Acquisition Document No.)				5. CONTRACT REFERENCE C.4.2.2, C.1.2			6. REQUIRING OFFICE SFAE-GCS-W-BCT			
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY Once		12. DATE OF FIRST SUBMISSION See REMARKS			14. DISTRIBUTION			
8. APP CODE N/A		11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION			a. ADDRESSEE	b. COPIES		
								Draft	Final	
									Reg	Repro
16. REMARKS  ,  Project Plan shall be provided in MS Word on CD ROM unless approved otherwise by the Government. It shall include a schedule with key milestones and critical path; workflows and processes; kev personnel assignments; and a quality assurance plan.  Date of first submission: It shall be delivered at the Start of Work Meeting							SFAEGCSWBCT	2	2	2
15. TOTAL →							2	2	2	
G. PREPARED BY		H. DATE		I. APPROVED BY			J. DATE			

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C. CATEGORY	
TDP	

F. CONTRACTOR	
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3. SUBTITLE

6. REQUIRING OFFICE  
SFAE-GCS-W-BCT

14.	DISTRIBUTION
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13. DATE OF SUBSEQUENT SUBMISSION

a. ADDRESSEE	Draft	Final	
		Reg	Repro

Project Plan shall be provided in MS Word on CD ROM unless approved otherwise by the Government. It shall include a schedule with key milestones and critical path; workflows and processes; key personnel assignments; and a quality assurance plan.

Date of first submission: It shall be delivered at the Start of Work Meeting

15. TOTAL	→	2	2	2
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A. CONTRACT LINE ITEM NO. 5000		B. EXHIBIT A		C. CATEGORY TDP _____ TM _____ OTHER _____					
D. SYSTEM/ITEM Stryker			E. CONTRACT/PR NO.		F. CONTRACTOR				
1. DATA ITEM NO. A003	2. TITLE OF DATA ITEM Meeting Minutes				3. SUBTITLE				
4. AUTHORITY (Date Acquisition Document No.)			5. CONTRACT REFERENCE C.4.2.3, C.9		6. REQUIRING OFFICE SFAE-GCS-W-BCT				
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY One per meeting		12. DATE OF FIRST SUBMISSION See REMARKS		14. DISTRIBUTION			
8. APP CODE N/A		11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE		b. COPIES	
							Draft	Final	
								Reg	Repro
16. REMARKS  Minutes shall be provided via email, or in MS Word Format attached to email, unless approved otherwise by the Government. Meeting shall contain all key points discussed, action items with POCs and suspense dates.  Minutes shall be submitted 5 calendar days after each IPR.						SFAEGCSWBCT	2	2	2
15. TOTAL						2	2	2	
G. PREPARED BY		H. DATE		I. APPROVED BY		J. DATE			

17. PRICE GROUP
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A. CONTRACT LINE ITEM NO. 5000		B. EXHIBIT A		C. CATEGORY TDP _____ TM _____ OTHER _____					
D. SYSTEM/ITEM Stryker		E. CONTRACT/PR NO.		F. CONTRACTOR					
1. DATA ITEM NO. A004	2. TITLE OF DATA ITEM Monthly Progress Report			3. SUBTITLE					
4. AUTHORITY (Date Acquisition Document No.)		5. CONTRACT REFERENCE C.4.2.4, C.10		6. REQUIRING OFFICE SFAE-GCS-W-BCT					
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY Monthly	12. DATE OF FIRST SUBMISSION See REMARKS	14. DISTRIBUTION					
8. APP CODE N/A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	b. COPIES Draft Final Reg Repro				
16. REMARKS  Monthly Progress Report shall be provided on CD ROM in MS Word, or MS Excel, or MS Access format unless approved otherwise by the Government.  Date of first submission shall be one calendar month after award.  Monthly Progress Report shall indicate percentage of work accomplished and percentage of allocated manhours expended; and a work schedule with start and completion dates, key interim dates, and any variances from the originally planned dates. Monthly Progress Report shall also document any issues or problems the contractor may have encountered and the resolutions/planned resolutions.				SFAEGCSWBCT	2 2 2				
				15. TOTAL →				2	2 2
				G. PREPARED BY		H. DATE		I. APPROVED BY	
				J. DATE					

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A. CONTRACT LINE ITEM NO. 5000		B. EXHIBIT A		C. CATEGORY TDP _____ TM _____ OTHER _____					
D. SYSTEM/ITEM Stryker		E. CONTRACT/PR NO.		F. CONTRACTOR					
1. DATA ITEM NO. A005	2. TITLE OF DATA ITEM Comments and Corrective Actions			3. SUBTITLE					
4. AUTHORITY (Date Acquisition Document No.)		5. CONTRACT REFERENCE C.4.2.5, C.11		6. REQUIRING OFFICE SFAE-GCS-W-BCT					
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY See REMARKS	12. DATE OF FIRST SUBMISSION See REMARKS	14. DISTRIBUTION					
8. APP CODE N/A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	b. COPIES Draft      Final Reg      Repro				
16. REMARKS  A record of all government review comments and the associated corrective actions taken by the contractor shall be provided in Excel format, unless approved otherwise by the government.  Date of first submission: Shall be provided with first corrected digital schematic tool deliverable.  Frequency: Shall be provided with each corrected digital schematic tool deliverable.				SFAEGCSWBCT	2      2      2				
				15. TOTAL →				2	2      2
				G. PREPARED BY		H. DATE		I. APPROVED BY	
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A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY TDP _____ TM _____ OTHER _____						
D. SYSTEM/ITEM Stryker		E. CONTRACT/PR NO.		F. CONTRACTOR						
1. DATA ITEM NO. A006	2. TITLE OF DATA ITEM Source Data Files and Source Code			3. SUBTITLE						
4. AUTHORITY (Date Acquisition Document No.)		5. CONTRACT REFERENCE C.4.2.6		6. REQUIRING OFFICE SFAE-GCS-W-BCT						
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY One time	12. DATE OF FIRST SUBMISSION See REMARKS	14. DISTRIBUTION						
8. APP CODE N/A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	b. COPIES Draft Final Reg Repro					
<p>16. REMARKS</p> <p>The contractor shall deliver the source data files, to include text, graphics, video, and audio in contractor format on compact disc (CD) or DVD. CDs or DVDs shall be clearly marked to indicate content. Delivery will include a MS Word document that lists all the source files provided with a detailed description of the content of each file.</p> <p>The contractor shall deliver the source code and associated documentation in contractor format on CD or DVD. Delivery will include a MS Word document that lists all the files provided with a detailed description of the content of each file. CDs or DVDs shall be clearly marked to indicate content.</p> <p>Source code refers to any statements developed and written in computer programming language paid for by this contract.</p> <p>Date of Submission: 400 calendar days after contract award.</p>				SFAEGCSWBCT	2	2				
								15. TOTAL	2	2
				G. PREPARED BY		H. DATE		I. APPROVED BY		
								J. DATE		

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A. CONTRACT LINE ITEM NO. 5000		B. EXHIBIT A		C. CATEGORY TDP _____ TM _____ OTHER _____					
D. SYSTEM/ITEM Stryker			E. CONTRACT/PR NO.		F. CONTRACTOR				
1. DATA ITEM NO. A007	2. TITLE OF DATA ITEM Digital Schematics Tool Updates				3. SUBTITLE				
4. AUTHORITY (Date Acquisition Document No.)			5. CONTRACT REFERENCE C.4, C.4.2.7, C.6		6. REQUIRING OFFICE SFAE-GCS-W-BCT				
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY See Remarks		12. DATE OF FIRST SUBMISSION See REMARKS		14. DISTRIBUTION			
8. APP CODE N/A		11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE	b. COPIES		
							Draft	Final	
								Reg	Repro
16. REMARKS  Digital Schematics Tool shall be provided on CD or DVD. CD or DVD shall be clearly labeled to indicate content. Delivery will include a MS Word document that lists all the files provided with a detailed description of the content of each file. The MS Word document will be provided on a separate CD or DVD.  Date of first submission: six months after government acceptance of first iteration digital schematic tool. Frequency: Every six months at a minimum. As required for emergency changes/corrections.						SFAEGCSWBCT	2	2	2
15. TOTAL →						2	2	2	
G. PREPARED BY		H. DATE		I. APPROVED BY		J. DATE			

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A. CONTRACT LINE ITEM NO. 5000		B. EXHIBIT A	C. CATEGORY TDP		TM	OTHER		
D. SYSTEM/ITEM Stryker			E. CONTRACT/PR NO.		F. CONTRACTOR			
1. DATA ITEM NO. A009	2. TITLE OF DATA ITEM Outlines, Lesson Plans, Instruct Manuals				3. SUBTITLE			
4. AUTHORITY (Date Acquisition Document No.)			5. CONTRACT REFERENCE C.4.2.9, C.7		6. REQUIRING OFFICE SFAE-GCS-W-BCT			
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY One time		12. DATE OF FIRST SUBMISSION See REMARKS		14. DISTRIBUTION		
8. APP CODE N/A		11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE	b. COPIES	
						Draft	Final	
						Reg	Repro	
16. REMARKS  The contractor shall deliver outlines, lesson plans, instruction manuals on how to use the digital schematic tool in MS Word and pdf format and in hardcopy 8.5 x 11. MS Word and pdf files shall be delivered on CD or DVD. CDs or DVDs shall be clearly marked to indicate content.  Date of Submission: 14 days prior to the first class.						SFAEGCSWBCT	65	65
						15. TOTAL →		
G. PREPARED BY		H. DATE		I. APPROVED BY		J. DATE		

18. ESTIMATED  
TOTAL PRICE

